

Rutland Senior Secondary School

**Student
Year-End Handbook
2018-2019**



Congratulations to the Grad Class of 2019!

JUNE 2019 CALENDAR OF EVENTS

June 17	Regular Day – Day 2 (C/D, 1/2) Voodoo Café now closed for the year
June 18	Regular Day – Day 1 (A/B, 1/2) Homeroom (9:00 - 9:15 am). Regular classes start at 9:30 am <ul style="list-style-type: none"> • Locker clean-out • All materials in lockers to be taken home • All locks removed from lockers and returned to homeroom teacher • Outstanding fee, textbook, library book lists distributed Textbook collection day during first 40 minutes of each period <ul style="list-style-type: none"> • Math, English, Modern Language texts returned to Bookroom • Social Studies and Science texts returned to library Timetables 2019-2020 distributed (Gr. 10/11) – after locker cleanout Counsellors available for course changes (Gr. 11 going into Gr. 12)
June 19	Regular Day – Day 2 (C/D, 1/2) Counsellors available for Gr. 11 going to Gr. 12 Course changes Textbook collection day during first 40 minutes of each period <ul style="list-style-type: none"> • Math, English, Modern Language texts returned to Bookroom • Social Studies and Science texts returned to library
June 20	Regular Day – Day 1 (A/B, 1/2) Counsellors available for Gr. 10 going to Gr. 11 course changes
June 21	Regular Day – Day 2 (C/D, 1/2) Last day of classes for Grades 10-12 Numeracy Assessment Gr. 10/11 Graduation Commencement Rehearsal 1:00 pm – school gym Graduation Commencement Ceremonies – 6:30 pm
June 24	Gr. 9 EXIT / Presentations of Learning Gr. 9 students receive 2019-20 timetables after successful EXIT completion Numeracy assessment am Provincial Exam – English 12 – 9:00 - 11:00 am; English 12 FP – 1:00 – 3:00 pm Counsellors are available for course changes
June 25	Gr. 9 EXIT / Presentations of Learning Gr. 9 students receive 2019-20 timetables after successful EXIT completion Counsellors are available for course changes
June 26	Gr. 9 EXIT / Presentations of Learning Gr. 9 students receive 2019-20 timetables after successful EXIT completion Gr. 11 – Numeracy Assessment - am Provincial Exam – Communications 12 – 9:00 – 11:00 am Counsellors are available for course changes
June 27	Homeroom from 9:00 -10:30 am; Students who owe for fees, missing library books or textbooks go to the Library to settle outstanding items before collecting report card. Report Cards issued;10:30 am buses depart Counsellors are available for course changes
June 28	School closes for summer break

AUGUST AND SEPTEMBER 2019

Monday, August 26	School office re-opens 9:00 am - 3:30 pm Counsellors are available 9:00 am – 3:00 pm
Tuesday, August 27	Counsellors are available 9:00 am – 3:00 pm
Wednesday, August 28	Counsellors are available 9:00 am – 3:00 pm
Thursday, August 29	Counsellors available 9:00 am – 3:00 pm
Friday, August 30	Counsellors available 9:00 – 3:00 pm International Education student Orientation
Tuesday, September 3	First day of classes for all students - ABCD Day Early dismissal at 12:05 pm
Wednesday, September 4	Regular classes begin AB, 1/2 Day

JUNE 2019 PROVINCIAL EXAM & ASSESSMENT SCHEDULE

Students should arrive 10 – 15 minutes prior to their exam and come prepared with I.D., calculator, eraser, and at least one pen and pencil. All back packs, purses, cell phones will be left at the back of gym. Students must **return textbooks** no later than the exam date otherwise costs will be added to your student fees! Students must bring PHOTO identification with them to the exam. Exams are ordered by student **LEGAL** last name.

Date	Time	Subject
Friday, June 21	9:00 – 3:00	Numeracy Assessment
Monday, June 24	9:00 – 11:00 am	English 12
Monday, June 24	1:00 – 3:00 pm	English 12 First Peoples
Wednesday, June 26	9:00 – 11:00 am	Communications 12
Monday, June 24	9:00 – 11:00 am	Numeracy Assessment

It is the student's responsibility to know when their exams are scheduled and to be on time to write them. Students are expected to be sitting in the exam area 10 minutes before the exam begins. Don't be late! Provincial exams *must* be written as per examination schedule. The same applies for school exams, which are arranged by individual subject teachers. Please do not ask for advanced sitting for final examinations because of jobs or early vacations. The school cannot give permission for absences that are not medical in nature. Government exams which are missed must be written at the next sitting of the exam (August, November or January).

Regular bus service will run from June 24 to June 27. On June 27 busses will depart school at 10:30 am.

YEAR END TASKS

TIMETABLE CHANGES FOR THE 2019-2020 SCHOOL YEAR

Counsellors will be available in the week prior to school re-opening to do **very limited timetable changes** as timetables will be distributed June 18. Course changes should be done **prior to year end** - Gr. 12 course changes – June 18/19; Gr. 11 course changes – June 20, Gr. 10 course changes – June 24-26. Counsellors will also be available June 24-27. **Students are expected to have solved any timetable changes or requests prior to September.** Course changes will be accepted if there is a valid reason and if it will not overload another class.

LOCKERS, LOCKS AND LOCKER CONTENTS

Lockers are to be completely emptied and cleaned out on Tuesday, June 18 with locks returned to homeroom teachers. Clean-out includes removing photos and tape, erasing any writing in and on the lockers, and generally returning them to the state they were in when you arrived in September. Unnecessary items must be removed.

Students who do not return the lock assigned to them will be assessed a \$10.00 fee

TEXTBOOKS

Math, English, Modern Language texts returned to **upstairs textbook room**. **Social Studies and Science texts** returned to the **library**. All texts must be returned by **June 19**.

Assessment for lost or damaged texts will take place on June 20. Parents should encourage their children to return all textbooks that have been issued by the school. The search for missing texts should begin now. Please help us avoid charging you for textbooks that could have been located.

OUTSTANDING FEES

Do you owe money for past fees, project fees, or to the library for this year? Please pay attention to the updated fee statement that will be distributed in Homerooms.

Outstanding fee invoices will prevent students from picking up their report cards on June 27 at 9:00 am.

GRADE 11 STUDENTS

Grade 11 students who have a job confirmed for the summer months can sign up for Work Experience 12 in the Career/Counseling Center until the end of June. Those students who have already signed up at the Career Centre do not need to sign up again.

REPORT CARDS

Report cards will be issued to students on June 27 from 9:00 – 10:30 am. If students do not pick them up at this time, the report cards can be picked up at the office during the first week of July and the last week of August. **Unclaimed report cards will not be mailed home.**

LIBRARY BOOKS

The value of any library books NOT returned by June 7 will be added to the student's fee statement that students will receive during homeroom on June 18.

YEARBOOKS

Yearbooks will be distributed for June 12-14 for Grades 9-11; June 18-20 for Grade 12 during lunch and breaks in Room 1115. Please be careful about what you write in other students' yearbooks. This is a memory book you will keep for many years to come.

GRADUATION

If our graduating students have not already done so, they must create a Student Transcripts Service account prior to the end of the school year. Starting this year, a students' final transcript will no longer be mailed home. A free student transcript will be available for students to print or send on the <http://www.StudentTranscripts.gov.bc.ca>

All Grade 12 students should complete the online Post-Secondary Institutions (PSI) Selections Form at <http://www.StudentTranscripts.gov.bc.ca> Students must log-in using their BC Government account (called BCeID) and choose their PSI selections from their Student Transcripts Service (STS) Dashboard. Even if a student is currently not interested in attending post-secondary, they should still choose to forward their transcript to all BC Electronic PSIs.

Please review your report card thoroughly when you receive it on June 27. If a letter grade does not appear in the "Final Mark" column of your report card beside all Grade 10 - 12 courses, which are not provincially examinable, you will not receive credit for that course by the Ministry of Education. Please immediately bring these omissions to the office. **A missing mark could prevent you from officially graduating in August.**

RESULTS

Your statement of examination results and transcript of grades will be electronically available to you on the Ministry website: <http://www.bced.gov.bc.ca/exams>. 6 weeks after the exam is written. You will need your "Student PEN" number, which is listed on your report card, in order to view exam results.

Have a safe and happy summer!

