

# Rutland Senior Secondary School Parent Advisory Council (PAC)

TUESDAY October 19th @7pm via ZOOM

## Meeting Minutes

### 2021/22 RSS PAC Executive

President: Marie Howell

Vice-President: Angela Trush

Treasurer: Peter Dyck

Secretary: Angela Scheming

COPAC Representative: VACANT

### Administrators

Principal: Hugh Alexander

### Vice Principals:

Mr. Jarret Atkins..... Last names A - F

Mr. Russ Bischoff..... Last names G - N

Ms. Michelle Johnston..... Last names O – Z

1. Welcome, Attendance & Introductions-: Marie Howell, Sofia Simeonidis, Peter Dyck, Sue Ito, Tovey Denman, Angela Trush, Rachel Murray, Jonathan Ford, Bonnie-Lee Gorda, Jarret Atkins, Kim Ito, Hugh Alexander, Tamara Ebl, Rie Shiozaki, Janice Howell, Russ Bischoff, Angela Scheming, Maria Elena Montoya,
2. Adoption of Agenda, any additions or deletions – Sofia Simeonidis accepts the minutes with the adjustment of having “Rutland Senior Secondary” as heading, Peter Dyck seconded it.
3. Adoption of September 2021 Minutes – Tamara Ebl motioned to accept the minutes with minor grammar changes, Angela Trush seconded it
4. **Administrators Report** -Enrollment currently at 1550, More support has been provided for the English Language Learners program – 67 learners at RSS, RSS has the most immigrants/ refugees students in the community, See the RSS website – “Our Inquiry Process” to see what has been happening at RSS, The “Learning Belief statement (on the RSS website) is being revamped – this statement guides everything RSS does. Please share your comments/ ideas based on the past 2 years and things that have affected the children. Some ideas that were shared were “Acquire and share skills, knowledge, experiences, meaningful, flexibility, creativity, learning from different cultures, relationships, growth mind set. Sports and Fine Arts programs have been running and it’s really great to see these programs happening again.
5. **Reports**
  - 5.1 Treasurer – See attached report.

Peter Dyck made a motion to put an order in for checks for an undetermined amount under \$250, Tamara Ebl 2<sup>nd</sup> this motion

Peter Dyck made a motion to accept the treasurers report as written, Angela Trush seconded the motion

Marie has sent out a request to the teachers to put in their requests for funding. Since our main source of funding is the gaming funds – these have certain criteria that have to be followed.

6. **COPAC** – vacant.

7. **New Business**

7.1 Correspondence – PACs throughout BC petitioning government for stronger mandates with regards to COVID 19 protocols. – Many of these requests are null and void now due to changes that Dr. Henry and her team made.

7.2 Funding requests – the letter has been prepared to send to the teachers. These requests will need to be in by the November PAC meeting. Hugh – please ask teachers to email request to Marie - [ma\\_ryder@hotmail.com](mailto:ma_ryder@hotmail.com)

7.3 COBBS –Bursary – last year one \$500 Bursary set up. – Marie put forward a motion to put 1 - \$500 bursary (\$25 for the fee) Total of \$525 for the COBBS – Janice Howell 2<sup>nd</sup> it, All in Favour

8. Additional Items – Dry Grad – Quick Update from Sue Ito – 1<sup>st</sup> Grad meeting last night, hopefully once things are posted on FB – more people will come. Dry Grad and Crystal Ball will occur, President, Vice President have been elected, Fundraising options include -- Purdy's chocolate fundraiser, Kernels popcorn, photography session, food trucks and gift cards, The Greenery has agreed to buy the lanyards for the students this year. Meetings will occur bi-monthly. Grads will also be canvassed to find out what they would actually like to do – so that we don't do work for nothing.

9. Adjournment – 8:21--Next meeting November 16<sup>th</sup> at 7pm – Funding meeting.

**RSS Treasurer's Report October 18, 2021**

Account balances as at October 18, 2021 (RECONCILED):

Reconciled bank information:

Account	Balance	Committed	Outstanding	Available	Notes
General	\$3,913.76	Nil	Nil	\$3,913.76	1, 2
Gaming	<u>\$57,658.45</u>	<u>\$5,660.88</u>	<u>\$4,568.16</u>	<u>\$47,429.41</u>	1, 2, 3, 4 & 5
	\$61,572.21	\$5,660.88	\$4,568.16	\$51,343.17	

Online banking data:

Account	Balance
<a href="#">GENERAL ACCOUNT</a>	\$3,913.76
<a href="#">Member Rewards</a>	\$0.00
<a href="#">Membership Equity Shares</a>	\$6.59

Account	Balance
<a href="#">GAMING ACCOUNT</a>	\$57,658.45
<a href="#">Member Rewards</a>	\$0.00
<a href="#">Membership Equity Shares</a>	\$76.89

Note 1: The books and records have been reconciled with the bank accounts as at October 18, 2021.

Note 2: There are five gaming account cheques and four general account cheques remaining. New cheques should be ordered for both accounts.

Note 3: We have received \$28,640 in gaming grant funds. This deposit is captured in the reconciled statements. This amounts to \$20 for each of the 1,432 students registered with RSS.

Note 4: Normally, gaming grants need to be distributed within 36 months of receipt. The undistributed funds carried forward from the 2019/2020 period have been spent. For the 2020/2021 period \$12,280.25 was carried forward. These funds, or a portion can be carried for two years.

Note 5: The outstanding cheques are all related to approved teacher's funding requests from May 2021.