

Rutland Senior Secondary School Parent Advisory Council (PAC)

Parent Advisory Council (PAC)

TUESDAY November 15th, 2022 @7pm via ZOOM

Meeting Minutes

2022/23 RSS PAC Executive

President: Marie Howell
Vice-President: Angela Trush
Treasurer: Jodi Schmitke
Secretary: Angela Scheming
COPAC Representative: Mike Figurski
Back Up COPAC Representative: Jammie Paterson

Administrators

Principal: Hugh Alexander

Vice Principals:

Mr. Jarret Atkins..... Last names A - F
Ms. Rani Gandham..... Last names G - N
Ms. Michelle Johnston..... Last names O – Z

PAC Meetings

NO December meeting
Tuesday January 17th, 2023
Tuesday February 21st, 2023
No March meeting
Tuesday April 18th, 2023

Annual General Meeting

Tuesday May 16th, 2023

**ALL Executive Positions will
require NEW parents.**

1. Called to order at 7:02pm. Welcome, Attendance & Introductions—Marie Howell, Angela Scheming, Teresa Banka, Angela Trush, Jodi Schmitke, Sofia Simeonidis, Sue Ito, Hugh Alexander, Jarret Atkins, Bonnie- Lee Gorda, Tamara Ebl, Jarret Atkins, Lisa Peters, Mike Figurski, Terri Miazga, Jammie Paterson, Colleen Bates
2. Adoption of Agenda, any additions or deletions – Sofia Simeonidis made a motion to accept the agenda, and everyone accepted it.
3. Adoption of October 2022 Minutes – Marie motioned to accept the minutes and Tamara 2nd it.
4. **Administrators Report-** Affordability fund – unintended consequences have happened. RSS has waited to avoid this. There is still some issues as to what can be supported and what can't, so still waiting to figure out some things before they state what it will be. Indigenous Learning credits – still working through this to figure it all out. Marie will send an email to COPAC to ask for help in this. Remembrance Day - story of a student who is a Refugee. All the children and admin staff went through, and it worked well and was a great experience. Term ends on Friday. Teachers will be submitting all the marks and in 2 weeks the report cards (November 28) will be sent out electronically. For Grade 9's reports cards will change in September 2023 and will be proficiency markers. More information in January. Information for parents on digital literacy will be attached.
5. **Grad Parent Committee –** Lisa and Bonnie Lee are involved in the committee. Margaret has applied to the city for the Grad Walk downtown – she won't find out until December

which day will be approved. It will be on the weekend of May 27th – Friday or Sunday. There is an executive committee and gaming funds have been applied for although not approved yet. A special committee has been formed for Prom and they will book vendors for that immediately. A Wings night is coming up and a bottle depot event. Lots of parents came out to the meeting.

6. **COPAC Representative Report** – 3 report cards and 2 meetings for the future, teacher's salaries, new reporting framework – more effort based than peer relative. 10-12 will still stay with letter grades.
7. **Presidents Report** - No report today
8. **Financial Reports**
 - 8.1 Treasurer Report – ***See Appendix A*** - \$39,000 – available in Gaming for the full year. 2 bursaries' still have not been submitted as the students need to bring all their supporting documents, there are also 2 bursaries from a previous year that still need to be completed.
Jodi put a motion forward to accept the report, Marie 2nd the motion, all in favour
 - 8.2 Funding Requests – ***See Appendix B*** Angela Trush made a motion to approve \$6000 for the football uniforms (half the uniforms), and approve all other items, Sue Ito 2nd it. Tamara Ebl abstained from voting. All others approved. \$22,110 were approved this evening.
9. Additional Items – No additional items
10. Adjournment – No December Meeting.
Next Meeting Tuesday January 17th at 7pm by Zoom.
Adjournment at 9:24.

Appendix A

RSS Treasurer's Report November 15, 2022

Account balances as of November 15, 2022 (unreconciled):

Bank information:

<u>Account</u>	<u>Bank Balance</u>	<u>Committed Funds</u>	<u>Outstanding Funds</u>	<u>Available Funds</u>	<u>Notes</u>
General	\$ 2,800.76	Nil	Nil	\$ 2,800.76	4
Gaming	<u>\$49,724.37</u>	<u>\$10,345.15</u>	<u>\$ 0</u>	<u>\$ 39,379.22</u>	1, 2, 3
	\$52,525.13	\$10,345.15	\$ 0	\$ 42,179.98	

Note 1: Outstanding funding requests:

Year	Requested By	Department	Description	Budget
2021/2022	PAC	PAC	Bursaries (2)	1,000.00
2021/2022	Randal Friesen	Careers	Improving Learning Space	5,000.00
2021/2022	Lindsay Robb	Athletics – Basketball	Basketball uniforms	4,345.15
			Total 2021-2022 Funding	\$ 10,345.15

Note 2: All funds for the 2021 Bursaries have been paid out. There are two bursaries are still outstanding for 2022, as the students have yet to submit their paperwork.

Note 3: The Gaming Grant has been received and \$30,900 was deposited into the Gaming account on Sept 28, 2022.

Note 4: Cheque has been issued to fund the COBSS bursary.

Appendix B

Discussion was had regarding how much money PAC would spend in Fall versus Spring.

Fall – approximately \$22,000

Spring approximately \$12,000 to leave approximately \$5000 in Gaming for following year.

APPROVED Rutland Senior Secondary PAC Funding Requests
Fall 2022

Gaming Funds

Eligible Uses PAC grant funding is intended to benefit all students by enhancing the **extracurricular opportunities** of students who attend the school(s) represented by the PAC.

PACs should use their best judgement to determine how to spend grant funding that aligns with the spirit and intent of the program and the Guidelines.

<u>Staff Member</u> <u>Dept/Class/Group</u>	<u>Funding</u> <u>Request</u>	<u>Description</u>	<u>Approved or</u> <u>Not Approved</u>
GRADUATION REQUESTS			
Grade 12 Grad Parent Committee <i>Grant does allow for purchase.</i> Student ceremonies (e.g. graduation, dry grad, etc.). Student recognition (e.g. certificates, trophies, ribbons, graduation memorabilia, etc.).	Up to \$2000	Traditionally the PAC have contributed this amount to Grad parent committee to help support Grad functions. Funds to go towards Grad Memorabilia.	APPROVED
PAC sponsored Grade 12 Bursary(s) (Gaming Account) <i>Grant does allow for purchase.</i> Scholarships and bursaries for post-secondary education (paid directly to students attending a school represented by the PAC – see Section 4.4). © Note: The 2022-23 grant year will be the last year PAC funding may be used for scholarships or bursaries. In 2023-24, scholarships and bursaries will no longer be an eligible use of PAC funding.	Up to \$2000 4 bursaries \$500/each	This is the last year that this is possible through Gaming Account	APPROVED
Jennifer Skogstad Grade 12 Students Graduation <i>Grant does allow for purchase.</i> Presentations or performances (e.g. music, theatre, science, etc.)	Up to \$750 x 2 =\$1500 (each semester)	Capstone 12 Presentation Day Funds for enhancing the day. Funds will help with supplies, food, refreshment, and spirit for all of the students, panel members, including district	APPROVED

Student ceremonies (e.g. graduation, dry grad, etc.).		and community volunteers who sit in on our student presentations as a Grad Requirement. Number of Students: 400plus	
Margaret Harvie Graduation Rep Grant does allow for purchase. Presentations or performances (e.g. music, theatre, science, etc.) Student ceremonies (e.g. graduation, dry grad, etc.).	Up to \$1200	Skirting for the District Stage for Commencement Ceremony, any other formal event. By school purchasing this helps with reducing rental of equipment in future and reduces Grad fees 400plus Grads and future grads to come.	APPROVED
TOTAL REQUESTS	\$6700	TOTAL APPROVED	\$6700
LANGUAGE DEPARTMENT			
Elizabeth Baerg Japanese Teacher Language Department Grant does all for these experiences. This is outside of curriculum to enhance student learning.	UP to \$400	Fun Fridays – where the teacher exposes the students to different aspects of the Japanese Cultures such as – food, calligraphy, artwork. Funds would help cover the supplies. 30 Japanese language students in my class this semester.	APPROVED
Linnea Kelliher Spanish Teacher Languages Department Grant does allow for purchase. Reverse field trip – guest comes to school. This is outside of curriculum to enhance student learning.	Up to \$600	Salsa dance lessons. is an integral part of Spanish/Latin culture and is woven into the history and traditions of so many countries. As part of the curriculum language teachers must share culture with their students and dance lessons are incredibly popular and important. 180 students for this school year. 6 classes x 30 students \$100.00/hour x 6 hours (Spanish 10, Spanish 11, Spanish 12 classes) = \$600.00	APPROVED
TOTAL REQUESTS	\$1000	TOTAL APPROVED	\$1000
ATHLETICS DEPARTMENT			
John Wasilenko	UP to \$2200	Progression Spin Bike	APPROVED

<p>Physical Education Athletics Department</p> <p>Grant does allow for purchase.</p> <p>Equipment for extracurricular sports.</p>		<p>Plate Loaded Leg Extension /Curl Bench Warranty – 1 year on bike Bench – has varying warranty on different parts Every student within the school potentially & any athlete that used the weightroom</p>	
<p>Audrey Dudka RSS Cheerleading Squad Extracurricular Activity Grant does allow for purchase. Travel within BC.</p>	<p>\$50/participant = \$1000</p> <p><i>Previous year PAC provided \$50/athlete in a request.</i></p>	<p>RSS Cheerleading Squad travel costs to lower mainland are expensive. They travel up to 3 times a year. Up to 20 participants require coverage Hotels are costing \$300-315/night in Richmond BC <i>Request did not state how much funds they were seeking.</i></p>	<p>APPROVED</p>
<p>Chance McCoy Football Team Athletics Department Extra Curricular. Grant does allow for purchase. Team or club uniforms (e.g. jerseys, t-shirts, etc.) and/or equipment for extracurricular activities. ®</p>	<p>UP to \$12,000-\$19,000</p>	<p>Football Team Uniforms – Home & Away. It has been up to 10 years since the uniforms were replaced. Multiple players having to “share” uniforms at games. Up to 40 players on the Team</p>	<p>Approved \$6000 towards purchase</p>
<p>Lindsay Robb Athletics Department Grant does allow for purchase. Equipment for extracurricular sports.</p>	<p>2 Tents up to \$300 total 2 sets of Benches up to \$1000 (can seat up to 12 in total)</p>	<p>Tent and portable benches for use for athletic teams, and any other group in the school that may require it. Currently school has no shelter for extreme weather, also benches will help with certain sports so players can sit on them – soccer for example, players must be sitting not standing on sidelines; no benches at moment so they sit on grass. Number of students it can impact will vary – will be available to use by any group.</p>	<p>APPROVED</p>
<p>TOTAL REQUESTS</p>	<p>\$23,500</p>	<p>TOTAL APPROVED</p>	<p>\$10,500</p>

MUSIC & THEATRE DEPARTMENT			
Jeffery Saunders Music Department Musical Theatre <i>Equipment for Performances</i> <i>Presentations or performances (e.g. music, theatre, science, etc.)</i>	Up to \$1910	Headset mics Replace our current headset mics for musical theatre performances. Wentworth has agreed to do a refund for the current units, as they kept cutting out during our shows last year. The new digital units are more expensive but won't drop out like the current ones do. 35 in cast, 45 in crew, audiences, etc.	APPROVED
TOTAL REQUEST	\$1910	TOTAL APPROVED	\$1910
ELL/INTERNATIONAL STUDENTS			
Julie Loveridge-Marks ELL / International Student Coordinator <i>Grant does allow for purchase</i> <i>Presentations or performances</i> <i>Beautification for common spaces, such as hallways, library, multi-purpose room, etc. (e.g. art, posters, "sensory paths," holiday decorations, etc.).</i>	Up to \$2000.	Integrating more multicultural events in our school that include the entire school population in hopes for our Canadian-born students to learn more about our Refugee, Permanent Residents, and students who are traveling from abroad. We now have over 100 New Permanent Residents at RSS and the numbers are growing. I am requesting funds to put on more events at the school such as Multicultural week (Nov 15, 16, 16, 17, 18), Sharing Student Stories, Ramadan and Eid Celebrations, Vaisakhi, Diwali, and Holi Celebrations, and a number of Canadian recognized traditions and events. During these events we like to share food, tea, and snacks from the countries that represent our student population. We also would like to be able to purchase art supplies, and items to decorate during these events. Being able to engage	APPROVED

		<p>in authentic cultural activities such as the ones we have planned and are well underway are invaluable experiences for not only our students.</p> <p>Every month we have an event that is open for all students in the school. September 2022- June 2023. Approximately 1705 students (all students in the school)</p>	
TOTAL REQUESTED	\$2000	TOTAL APPROVED	\$2000
TOTAL FUNDS REQUESTED	\$35,110	TOTAL APPROVED	\$22,110

4.4 Scholarships and Bursaries In some circumstances, a scholarship or bursary may be considered an eligible disbursement. A scholarship is provided to a student on the basis of academic merit, while a bursary is provided on the basis of financial need.

PACs representing elementary and middle schools may not use grant funds to provide scholarships/bursaries to former students.

DPACs may not use grant funds to provide scholarships or bursaries.

A scholarship or bursary may be an eligible disbursement in cases where all of the following conditions are met: ®

The scholarship/bursary program is offered by a PAC whose board/executive committee determines the selection criteria and procedure. ®

The scholarship/bursary is paid directly to a student who attends a school represented by the PAC. ®

The grant funds are used for post-secondary education only at a provincially authorized post-secondary institution, as recognized by the Ministry of Advanced Education, Skills & Training, or equivalent.

Note: The 2022-23 grant year will be the last year PAC funding may be used for scholarships or bursaries. In 2023-24, scholarships and bursaries will no longer be an eligible use of PAC funding.