

RUTLAND SECONDARY SCHOOL

IMPORTANT YEAR END DATES AND INFORMATION

- ◆ **Next year (2020-21) student schedules:** On **Monday June 15** - students will be able to log into the MyEd Student Portal to view their next year schedule. The portal link and instructions will be located on the school website rss.sd23.bc.ca. This is the same way that students have logged in to do their course selections in the past couple of years.
Course Request Changes: Course request changes are due by **Friday, June 26** and will be submitted online by completing the Course Change Request Form. The link will be available on the school website on June 15.
- ◆ **Student Laptops & Chargers:** All student laptops and chargers that were loaned out must be returned to the school by **Friday, June 19**. Please come to the front entrance between 9:00 – 2:00 pm daily. Students will be charged for any damaged and/or lost laptops.
- ◆ **Library Books and Textbooks:** Overdue books statements were emailed out to students on June 5. All outstanding library books and textbooks should be returned to the school by **Friday, June 19**. Students will be charged for lost and/or damaged books. Please come to the front entrance between 9:00 – 2:00 pm daily.
- ◆ **Graduation Ceremony:** Our virtual Graduation Ceremony will be streamed on **Friday, June 19** at 6:30 pm. The streaming will be accessible starting at 6:15 pm. Please go to the school website rss.sd23.bc.ca to login to view the ceremony. A digital copy of the ceremony will be accessible for Grads to download after the ceremony. Students will also be provided with access to their personal stage clip and off-stage photo electronically, in the week of Monday, June 22 to Thursday, June 25th. **Congratulations to the Grads of 2020!**
- ◆ **Yearbooks:** Prepaid yearbooks will be available to be picked up during the week of **June 22-26** from 10:00 – 2:00 outside the front of the school. There are a limited amount of yearbooks left available to purchase. Please visit: centralokangan.schoolcashonline.com to purchase a copy.
- ◆ **Student Lockers:** All lockers have been cleaned out and leftover contents have been bagged and labelled. These students have received email messages and phone call reminders to pick up their leftover locker contents. Please come to the front entrance between 9:00 – 2:00 pm to pick up.

- ◆ **Student Fees:** All outstanding student fees are due and must be paid online. Please go to: centralokanagan.schoolcashonline.com to view your student's fee account and pay fees.

- ◆ **Student Transportation & Fee Subsidy Requests:** Any board that charges fees must have a financial hardship policy in place to help students who are in financial need. The Board's policy on financial hardship can be found in Regulation 425R Student Fees. **To apply for a subsidy, please complete the following [form](#).** (Located on School District website. www.sd23.bc.ca Go to → District Info Tab → Schools Fees) Parents may apply for a fee subsidy for school fees and transportation fees for the 2020-21 school year in two ways:
 - 1) Income Based (Section C on the Subsidy Form)
Families that are under the income thresholds listed under Section C of the subsidy form may provide income documentation from the Canadian Revenue Agency. The form and income documentation can be sent directly to Subsidy Processing at the Board Education Centre.
 - 2) Exceptional Circumstances (Section B on the Subsidy Form)
Families that are experiencing exceptional circumstances may contact their school Vice Principal for approval of the application. Once the form is signed by the school Vice Principal, it is sent by the school to Subsidy Processing at the Board Education Centre.

- ◆ **Report Cards:** Report cards will not be printed this year. Students will be able to login to their MyED student portal and view their report card online on **Thursday, June 25**. This is the same way that students have logged into to do their course selections the past couple of years. The student portal link will be posted on the school website along with login instructions. Please contact the school if you require assistance.

- ◆ **Grad: Student Transcripts** – The Ministry of Education no longer mails out student transcripts. Students are able to print their own transcript from the [Ministry of Education transcript website](#). Link is posted on rss.sd.23.bc.ca – Go to → Grad Tab → Transcripts. **Grad Diplomas** will be sent to the school at the end of August to be signed by the Principal. Students can pick up their diploma in September.

Wishing everyone a great summer and stay safe!

