

# RSS PAC Meeting Agenda April 21, 2026

## 7:00pm ... In-Person (RSS Library) and Zoom

**Invitees:**

- All Parents, Guardians, and Host Families are welcome to attend.
- This meeting will be available both in-person and via Zoom.
  - If you are attending remotely (via Zoom) ... Please ensure your first and last name are clearly indicated as your profile name for you to be let in from the Zoom waiting room.

**Guests:** Hugh Alexander (Principal)  
 Jodie Everett (Vice-Principal, Last Names A-F)  
 Rani Gandham (Vice-Principal, Last Names G-N)  
 Michelle Johnston (Vice-Principal, Last Names O-Z)

ITEM	DISCUSSION/ACTION	PRESENTER
1.0 CALL TO ORDER		Tamara Ebl (Chair)
1.1 Acknowledgement	The RSS-PAC Executive respectfully acknowledges, with gratitude, that we are privileged to be guests on the traditional, ancestral, and unceded territory of the Syilx Okanagan Nation.	Tamara Ebl (Chair)
1.2 Adoption of Agenda	<b>Motion:</b> To adopt the agenda, as presented.	Tamara Ebl (Chair)
1.3 Approval of Meeting Minutes of February 17, 2026	<b>Motion:</b> To approve the minutes of the February 17, 2026 meeting, as presented. <a href="https://rss.sd23.bc.ca/Parents/pac/Pages/default.aspx#/">https://rss.sd23.bc.ca/Parents/pac/Pages/default.aspx#/</a>	Tamara Ebl (Chair)

ITEM	DISCUSSION / ACTION	PRESENTER
<p><b>1.4 Business Arising from Minutes of Nov 18, 2025 (retained here to support transition):</b></p> <p><b>Item 1.4a – 50/50 raffle(s) to raise funds for RSS-PAC Awards for Grads</b></p>	<ul style="list-style-type: none"> <li>• <b>STATUS of RSS-PAC Awards for 2024/2025 Grads:</b> <ul style="list-style-type: none"> <li>○ As agreed at previous RSS-PAC meetings, proceeds of Spring2024 and Fall2024 50/50 raffles, after payout to winner and payment of corresponding fees (BC Gaming License, Bambora fees, and Raffle Nexus fees), were committed specifically to fund RSS-PAC Awards for 2024/2025 Grads.</li> <li>○ As approved by RSS-PAC on Feb 18, 2025 ... 5 awards (from 17 applications), with awards selected by Hugh Alexander (Principal) and RSS selection committee, based on selection criteria provided to them by RSS-PAC (e.g., strong academic performance and/or impactful contributions to the RSS school community - inside and/or outside of the classroom).               <ul style="list-style-type: none"> <li>▪ To mitigate potential conflict of interest, RSS-PAC did not participate in selection of award recipients.</li> </ul> </li> <li>○ Consistent with prior years, awards announced at RSS Grad Ceremonies, with payments not being made to recipients until they supply proof of post-secondary enrolment.               <ul style="list-style-type: none"> <li>▪ <b>STATUS:</b> Stale-dated cheques were replaced by newly signed replacement cheques for a few of the award recipients. Still awaiting proof of post-secondary enrolment from one of the award recipients before we are able to release their cheque – This one will be paid from the General Account, so if the student is currently taking a gap year they will still be eligible for their award if they provide proof of post-secondary enrolment Fall2026.</li> </ul> </li> <li>○ Note: To mitigate the challenges experienced in previous years, the 2025 Application was intentionally updated to require applicants to provide Social Insurance Number.</li> </ul> </li> <li>• <b>STATUS (Spring2025 and Fall2025 50/50 Raffles support 2025/2026 Grads):</b> <ul style="list-style-type: none"> <li>○ As agreed at previous RSS-PAC meetings, proceeds of Spring2025 and Fall 2025 50/50 raffles, after payout to winner and payment of corresponding fees (BC Gaming License, Bambora fees, and Raffle Nexus fees), will be used specifically to fund RSS-PAC Awards for 2025/2026 Grads, with application and selection process consistent with that described above.               <ul style="list-style-type: none"> <li>▪ Tamara Ebl (President) updated application form and provide to Hugh Alexander (Principal) to coordinate promotion of the awards and distribution of application form to 2026 RSS Grads.</li> <li>▪ Timing ... March2026 applications (application deadline: March 31, 2026). Four (4) applications received, matches 4 awards approved.</li> </ul> </li> </ul> </li> </ul>	<p>Tamara Ebl (Chair)</p>

ITEM	DISCUSSION/ACTION	PRESENTER
2.0 EXECUTIVE	<a href="mailto:rss.pacpresident@sd23.bc.ca">rss.pacpresident@sd23.bc.ca</a>	
<p><b><u>2025-2026</u></b></p> <p>President: Tamara Ebl  Vice-President: Megan Elmhurst  Past President: Marie Howell  Secretary: Kara Cooper  Treasurer: Dan Favell  COPAC Representative: Amanda Kraft</p> <p><b>2025-2026 RSS-PAC Annual General Meeting (AGM)</b></p> <ul style="list-style-type: none"> <li>Logistics: Excerpts from RSS-PC Constitution &amp; Bylaws (<a href="https://rss.sd23.bc.ca/Parents/pac/Pages/default.aspx#/">https://rss.sd23.bc.ca/Parents/pac/Pages/default.aspx#/</a>)</li> </ul> <p><b>III. <u>EXECUTIVE OFFICERS</u></b></p> <ol style="list-style-type: none"> <li>The Executive Officers shall include: President, Vice President, Secretary, Treasurer, Past President, with an option for a COPAC Representative.</li> <li>No member shall hold more than one office at any one time and no member shall hold office for more than two consecutive years, unless no other willing candidate comes forth and the PAC agrees.</li> <li>To be elected as President the candidate must: a) have been an active member for at least one year, or b) held an executive position with a previous PAC or the COPAC.</li> </ol> <p><b>VIII. <u>ELECTION OF EXECUTIVE OFFICERS</u></b></p> <ol style="list-style-type: none"> <li>Election of Executive Officers shall take place at each Annual General Meeting.</li> <li>Nominations shall be called for from the floor.</li> </ol> <p><b><u>2026-2027 RSS-PAC Executive</u></b></p> <p>1.4a(i): <b>First Call for Nominations - President</b>  1.4a(ii): <b>First Call for Nominations – Vice-President</b>  1.4a(iii): <b>First Call for Nominations – Secretary</b>  1.4a(iv): <b>First Call for Nominations - Treasurer</b>  1.4a(v): <b>First Call for Nominations – COPAC Representative</b></p>		

ITEM	DISCUSSION/ACTION	PRESENTER
<b>3.0 STANDING ITEMS</b>		
<b>3.1 Treasurer’s Report</b>	<p><b>3.1a: Motion:</b> To accept the Treasurer’s Report, as presented</p> <p><b>3.1b: (Information Items): Status of Regulatory Filings</b></p> <ul style="list-style-type: none"> <li>• <b>PAC Gaming Application</b> for 2026-2027 school year needs to be filed with the BC Community Gaming Grants Branch (of BC Government) by June 30, 2026. <ul style="list-style-type: none"> <li>○ <b>STATUS:</b></li> </ul> </li> <li>• <b>PAC Gaming Account Summary Report</b> is a separate filing, with a separate submission deadline. Each PAC is required to submit to the BC Community Gaming Grants Branch (of BC Government), within 90 days of the organization’s fiscal year end, an annual Gaming Account Summary Report providing details regarding activity in the Gaming Account during the organization’s fiscal year. RSS-PAC has a fiscal year end of June 30, so we are required to submit our PAC Gaming Account Summary Report no later than Sept 28. <ul style="list-style-type: none"> <li>○ <b>STATUS:</b></li> </ul> </li> </ul> <p><b>3.1c: Motion:</b> To approve RSS-PAC to undertake a Fall2026 50/50 fundraiser to help support RSS Grads (2026-2027), extra-curricular clubs, equipment, and field study experiences.</p> <p><u><b>2026-2027 RSS-PAC Executive</b></u></p> <p><b>3.1d(i): Second Call for Nominations - President</b></p> <p><b>3.1d(ii): Second Call for Nominations – Vice-President</b></p> <p><b>3.1d(iii): Second Call for Nominations – Secretary</b></p> <p><b>3.1d(iv): Second Call for Nominations - Treasurer</b></p> <p><b>3.1d(v): Second Call for Nominations – COPAC Representative</b></p>	<p>Dan Favell (Treasurer)</p>

ITEM	DISCUSSION/ACTION	PRESENTER
<b>3.2 President Report</b>  <b>3.2a: (Information Items): TBD ...</b>  <u>2026-2027 RSS-PAC Executive</u> <b>3.2b(i): Third &amp; Final Call for Nominations - President</b> * <b>Election/Acclamation of President</b> <b>3.2b(ii): Third &amp; Final Call for Nominations – Vice-President</b> * <b>Election/Acclamation of Vice-President</b> <b>3.2b(iii): Third &amp; Final Call for Nominations – Secretary</b> * <b>Election/Acclamation of Secretary</b> <b>3.2b(iv): Third &amp; Final Call for Nominations - Treasurer</b> * <b>Election/Acclamation of Treasurer</b> <b>3.2b(v): Third &amp; Final Call for Nominations – COPAC Representative</b> * <b>Election/Acclamation of COPAC Representative</b>		Tamara Ebl (Chair)
<b>3.3 RSS Administration Report</b> <a href="https://rss.sd23.bc.ca">https://rss.sd23.bc.ca</a> <b>3.3a: (Information Items): TBD</b>		<b>Guests:</b> Hugh Alexander (RSS Principal) Jodie Everett (Vice-Principal, Last Names A-F) Rani Gandham (Vice-Principal, Last Names G-N) Michelle Johnston (Vice-Principal, Last Names O-Z)
<b>3.4 COPAC Representative Report</b> <a href="http://www.copac.sd23.bc.ca">www.copac.sd23.bc.ca</a> <a href="https://bccpac.bc.ca/">https://bccpac.bc.ca/</a>		Deferred to future meeting (if volunteer steps up as COPAC Rep)
<b>3.5 Grad Parent Committee Report</b> <ul style="list-style-type: none"> <li><a href="mailto:rutlandseniorgradparents@gmail.com">rutlandseniorgradparents@gmail.com</a> (with questions and/or to be added to their distribution list for updates)</li> </ul>		Lisa Peters (co-Chair, RSS 2026 Grad Parent Committee)