

RSS PAC Meeting Minutes October 22, 2024

7:00pm ... In-Person (RSS Library) and ZOOM		
Chair (In-Person RSS Library, and Zoom Facilitator): Tamara Ebl (<i>President</i>)		
In-Person Attendees (RSS Library): Jarret Atkins (Vice-Principal, Last Names A-F) Teresa Banka, Barry Ebl, Bonnie-Lee Gorda, Amanda Kraft, Sof Falcon, and Kara Cooper		
Zoom Attendees: n/a (<i>Sincere apologies for the tech glitch, identified only after the mtg</i>)		
ITEM	DISCUSSION / ACTION	PRESENTER
1.0 CALL TO ORDER	7:00pm	T. Ebl (Chair)
1.1 Acknowledgement	The RSS-PAC Executive respectfully acknowledges, with gratitude, that we are privileged to be guests on the traditional, ancestral, and unceded territory of the Syilx Okanagan Nation.	Tamara Ebl (Chair)
1.2 Adoption of Agenda	Motion made by Tamara Ebl: To adopt the agenda as presented. Seconded by Barry Ebl <i>No objections. Approved by general consent.</i>	Tamara Ebl (Chair)
1.3 Approval of Meeting Minutes of September 17, 2024	Motion made by Tamara Ebl: To adopt the Minutes of the September 17, 2024 meeting as presented. Seconded by Bonnie-Lee Gorda <i>No objections. Approved by general consent.</i> https://rss.sd23.bc.ca/Parents/pac/Pages/default.aspx#/	Tamara Ebl (Chair)
1.4 Business Arising from Minutes of September 17, 2024: 2.0f: (Information Item): Past President - UPDATE: Marie expressed gratitude for the invitation to continue to serve as Past-President. She has indicated she is balancing a busy schedule, but she will attend RSS PAC meetings if/when she is able. 3.2b: (Information Item): Status of Regulatory Filings - UPDATE: Discussed as part of Treasurer Report (below) ... 3.2c: 50/50 Fundraiser - UPDATE: Discussed as part of Treasurer Report (below) ...		Tamara Ebl (Chair)
2.0 EXECUTIVE	rss.pacpresident@sd23.bc.ca	
President:	Tamara Ebl	
Vice-President:	Megan Elmhurst	
Past President:	Marie Howell	
Secretary:	Kara Cooper	
Treasurer:	Dan Favell	
COPAC Representative:	Amanda Kraft	

ITEM	DISCUSSION/ACTION	PRESENTER
3.0 STANDING ITEMS		
3.1 Treasurer's Report		Tamara Ebl on behalf of <i>Dan Favell (Treasurer) ... absent due to Family Emergency</i>
See Appendices A, B, C		
3.1a: Motion made by Tamara Ebl: To accept the Treasurer's Report, as presented. Seconded by Bonnie-Lee Gorda. <i>No objections. Approved by general consent.</i>		
3.1b: (Information Items): Status of Regulatory Filings		
PAC Gaming Application for 2024-2025 school year was filed with the BC Community Gaming Grants Branch (of BC Government) in advance of the June 30, 2024 submission deadline. STATUS: Complete PAC Gaming Account Summary Report is a separate filing, with a separate submission deadline. Each PAC is required to submit to the BC Community Gaming Grants Branch (of BC Government), within 90 days of the organization's fiscal year end, an annual Gaming Account Summary Report providing details regarding activity in the Gaming Account during the organization's fiscal year. RSS-PAC has a fiscal year end of June 30, so we are required to submit our PAC Gaming Account Summary Report no later than Sept 28. STATUS: Complete		
3.1c: 50/50 Fundraiser(s)		
As motioned and approved at the May 21, 2024 RSS PAC meeting (AGM): - Net proceeds of the May2024 50/50 fundraiser (Draw Date: May 31, 2024), after payout to winner and payment of corresponding fees (BC Gaming License, Bambora fees, and Raffle Nexus fees) will be used to fund 2024-2025 PAC Awards (for RSS Grads). - We are still awaiting approval of 50/50 gaming licence application we submitted for Fall2024 50/50 fundraiser. Intent will be for net proceeds to be used to fund additional 2024-2025 PAC Awards (for RSS Grads). STATUS: To be followed-up for Nov2024 RSS-PAC meeting.		

ITEM	DISCUSSION /ACTION	PRESENTER
3.2 President Report	3.2a: Funding Requests • Correction of item #12 (should read ‘banners’, not ‘bankers’). • Discussion ensued regarding; ○ Precedent (i.e., past requests and approvals); ○ Field trip allotments; ○ New school logo; and, ○ Efficacy (of ‘safety’ equipment requested). • See Appendix B, updated for agreed upon revisions, and Fall2024 Funding decisions. 3.2b: Motion made by Tamara Ebl: To approve – upon provision by RSS Admin of appropriate receipts and proof of purchase – reimbursement to RSS for items approved under <i>Agenda Item 3.2a: Funding Requests</i>, with the revisions of item #'s; 7, 14, and 16 as well as the denial of item #'s 9 and 18; not to exceed approved maximum amounts for each item. Seconded by Teresa Banka. No objections. Approved by unanimous consent. (All in favour)	Tamara Ebl (Chair)
3.3 COPAC Representative Report	www.copac.sd23.bc.ca https://bccpac.bc.ca/ Information Items from October 7, 2024 COPAC Meeting 3.3a: See Appendix D • If you are interested in signing letters of support to replace portables with buildings please see links in Appendix D.	Amanda Kraft (COPAC Rep)
3.4 RSS Administration Report	https://rss.sd23.bc.ca RSS Priorities (Reminder) 1. Indigenous Ways of Learning 2. New Reporting and Assessment 3. Cultural and DEI (Diversity, Equity and Inclusion) Recent Activities and Upcoming Events: • See Appendix E Proposed Yearly Calendar 2025/26 Draft • See Appendix F	Guests: Jarret Atkins (Acting Principal, Vice-Principal, Last Names A-F)

ITEM	DISCUSSION/ACTION	PRESENTER
3.5 RSS 2025 Grad Parent Committee Report <u>Executive (effective Oct 7, 2024)</u> Co-Chairs: Bonnie-Lee Gorda & Michelle Greer Co-Vice-Chairs: Dawn Douglas & Kyla Bauche Secretary: Kara Cooper Treasurer: Kim Martin Member at Large: Leah Bowman Fundraising Leads: Shannon Ward & Bonnie Siddon <u>Meetings</u> - First meeting was Mon, Oct 7 - Next Meeting: Mon, Nov 4, 7pm (RSS library or Zoom) - Meetings will typically be held the first Monday of the month (if not a holiday). - All Parents, Guardians, and Host Families of 2025 RSS-Grads are welcome to attend. <u>Contact & Information Updates</u> - There is a dedicated webpage for RSS Grad Parents on the RSS website - Bonnie-Lee Gorda will coordinate with RSS Admin (Giselle) to post a listing of the RSS Grad Parent Executive, as well as upcoming meetings, agendas, and minutes (similar to what is posted on the dedicated webpage for RSS-PAC) rutlandseniorgradparents@gmail.com (with questions and/or to be added to their distribution list for updates) <u>Funding Considerations</u> - Discussion ensued regarding potential upcoming funding request, potential joint 50/50 draw(s), transparency and accountability, and timelines. <u>Key Date</u> Prom & Grad Walk: Friday, May 23, 2025 (<i>tentative, pending City of Kelowna approval</i>)		Bonnie-Lee Gorda (RSS 2025 Grad Parent Committee co-Chair)

Meeting Adjourned: 8:45pm

Next Meeting

- Tuesday, November 19, 2024 7:00pm ... In-Person (RSS Library) and Zoom
- All Parents, Guardians, and Host Families are welcome to attend

Schedule and Agendas for upcoming RSS-PAC meetings, and Minutes of past meetings

- <https://rss.sd23.bc.ca/Parents/pac/Pages/default.aspx#/>

APPENDIX A: RSS-PAC Treasurer's Report Oct 22, 2024

		Uncleared Chqs #113	Uncleared Chqs #771 #772 #773 #775 #776		
Account	Bank Balance (Reconciled to Sep 30, 2024)			Available Fund	Notes
General	2,712.76	-500.00		2,212.76	1
Gaming	18,120.29		-6,794.97	11,325.32	2 & 3

Note 1:	\$500 bursary (2023/2024) paid from General Account
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Note 2:	See Appendix B for detailed breakdown of approved balances
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Note 3:	See Appendix C for detailed 50/50 raffle reconciliation
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APPENDIX B: RSS-PAC Treasurer's Report Oct 22, 2024

RSS-PAC Gaming Account Committed (& Requested) Funding

Purpose: To calculate the forecasted amount remaining in the Gaming bank account after accounting for committed funding ... All Fall2024 Funding Requests addressed in this summary for completeness, but denied items will be removed for next report.

	Date	Description	Payee	Reference	Amount		
Gaming Account Bank Balance @ Aug 31, 2024	2024-08-30				\$ 21,219.36		
	20-Sep-2024	Japanese 'Fun Fridays' (\$259.07), Art Exhibition (\$150), Football shoulder pads (\$2,688)	RSS	Chq#774	-3,097.07		
	30-Sep-2024	Bank Fees			-2.00		
Gaming Account Bank Balance @ Sep 30, 2024	2024-09-30				\$ 18,120.29		
Uncleared Cheques	17-Sep-2024	Sumire Shiozaki Student Award (2024 Grad)	Sumire Shiozaki	Chq#771	-500.00		
	17-Sep-2024	Harleen Sra Student Award (2024 Grad)	Harleen Sra	Chq#772	-500.00		
	17-Sep-2024	Eli Ebl Student Award (2024 Grad)	Eli Ebl	Chq#773	-500.00		
	22-Oct-2024	BCCPAC Annual Fees	Amanda Kraft	Chq#775	-100.00		
	22-Oct-2024	BC Student Leadership Conference Fees (\$3,600), Girls Volleyball Uniforms (\$1,594.97)	RSS	Chq#776	-5,194.97		
Available Gaming Account Bank Balance @ Oct 22, 2024 after uncleared cheques					\$ 11,325.32		
Outstanding Payable from 2023-2024	Outstanding (to be paid)	Reimbursement for Raffle Licence #151199	Dan Favell		-25.00		
2024-2025 PAC Gaming Grant	Anticipated Oct2024	2024-2025 PAC Gaming Grant ... Received approval letter dated (Sept 26, 2024) from BC Ministry of Municipal Affairs, Community Gaming Grants Branch			\$ 34,520.00		
Available Gaming Account Bank Balance to consider 2024-2025 Funding Requests					\$ 45,820.32		
Fall2024 Funding Requests	Green shading indicates Approved Amounts Orange shading indicates contentious issues for which no funding approved					Students Impacted	\$ per Impacted Student
	1	Amanda Kraft - BCCPAC Annual Fees (Approved Sept 17, above)					
	2	RSS-PAC Awards (Grad2025) ... Final amount to be determined pending proceeds of upcoming 50/50 Raffle(s)			-884.43		
	3	RSS Music Department ... Festival Fees			-2,065.00	139	\$ 14.86
	4	Math Department ... Games			-560.00	210	\$ 2.67
	5	Grades 10-12 Alternative Education English ... Burger Baron FieldTrip (cross-curricular learning)			-100.00	20	\$ 5.00
	6	Inclusive Education ... 2 desk pedal bikes (supporting neurodivergent learners)			-500.00	25	\$ 20.00
	7	Football Program ... 'Guardian Caps' to prevent concussions / head injuries 22 requested (\$2,089), 5 approved			-500.00	5	\$ 100.00
	8	Spanish Classes ... Salsa Dance Lessons			-600.00	180	\$ 3.33
	9	RSS eSports ... hoodies \$1,000 requested (20 hoodies), 0 approved * RSS-PAC considered many other sports / school initiatives also have swag that students may not be able to afford * Concern expressed re: funding swag for students in one sport may set precedent but RSS-PAC unable to support all Mr. Werry encouraged connect with Teresa Banka for potential RSS funding to support students in financial need			0.00		
	10	Japanese Language Classes ... 'Fun Fridays' cultural experiences			-500.00	60	\$ 8.33
	11	Counselling Team ... Mindfulness Sessions (prior to Winter Break)			-2,450.00	1,900	\$ 1.29
	12	Indigenous Education ... 4 collapsible Food Chief banners			-1,200.00	1,900	\$ 0.63
	13	ELL Department ... To support Diversity, Equity & Inclusion Events (e.g.,[Multicultural Week (Nov 18- 22), Sharing Student Stories, Lunar New Year (January 29), Ramadan and Eid Celebrations (end of March), Asian Heritage month (May), and a number of Canadian recognized traditions and events (for example, Gingerbread Houses, St.Patrick's Day)])			-2,000.00	1,900	\$ 1.05
	14	Indigenous Learning Community ... Field Trip \$2,500 requested (30 students), \$20/student up to 30 students = \$600max approved			-600.00	30	\$ 20.00
	15	Sewing Club ... sewing project supplies to remove financial barriers for students to participate in Sewing Club			-500.00	50	\$ 10.00
	16	Sewing Classes ... bus for students to attend Kwantlen College year-end Fashion Show \$3,035 requested (50 students), \$20/student up to 50 students = \$1,000 max approved			-1,000.00	50	\$ 20.00
	17	Careers Department ... Capstone (covers Fall2024 and Spring2025)			-1,500.00	400	\$ 3.75
	18	Athletics ... Junior Girls Basketball Uniforms (to last 5-10 years) \$1,500 requested, 0 approved * Athletics Dept encouraged to resubmit their request once a new Mascot/Logo has been finalized for RSS			0.00		
	19	Art Club ... hangers for wall art			-130.00	1,900	\$ 0.07
	20	French12 ... cultural experiences (cheese)			-200.00	16	\$ 12.50
		Total Fall2024 Funding Requests Approved			-15,289.43		
Remaining Available Gaming Account Balance (for Spring2025 Funding Requests and Cfwd)					\$ 30,530.89		

APPENDIX C: RSS-PAC Treasurer's Report Oct 22, 2024

RSS-PAC 2023-2024 50/50 Raffle Reconciliation (License #151199)

Purpose: To reconcile the 50/50 raffle funds received, expenses paid, and funds disbursed

Raffle Proceeds	\$ 2,455.00
Returned Raffle Proceeds	0.00
Net Total Proceeds	<u>\$ 2,455.00</u>
Expenses:	
Bambora fees per stmts (3.60+0.20+56.49)	-60.29
Raffle Nexus Canada fees per stmt (1000.00 + 50.00)	-257.78
Bank EFT transfer fee	0.00
Gaming license fee	-25.00
Total Expenses:	<u>-343.07</u>
Raffle Disbursements	
Cheryl Shier - 50/50 winner (chq 769)	-1,227.50
Grad Committee - portion of proceeds	0.00
Total Disbursements	<u>-1,227.50</u>
Balance Remaining for Disbursement (must be allocated prior to June 2025)	<u>\$ 884.43</u>
Approved Disbursements for 2024-2025	
2024-2025 Bursaries: \$500 x ?	0.00
Total Approved Disbursements for 2023-2024	<u>\$ -</u>
50/50 Balance Remaining after Approved Disbursements	<u>\$ 884.43</u>

Oct. 7, 2024 COPAC Meeting Notes

Learning Technologies Department - support teachers in schools with STEAM - coding, robotics, sustainability, tech, AI etc.

- Learning opportunities, planning and coteaching
- equipment/resource loaning

Superintendent report - Kevin Kardall - had to shuffle some things for budget (less students than projected) but no job/program losses

- Some difficult incidents in the district lately (critical incident teams responded)
- Visitors from Europe here to look at our inclusive ed programs
- Visit by Jerome Blake to RSS was well received

COTA - Mary Hope - school year is off and running

- Just had world teacher day

CUPE - no news right now (computer issues)

Device restrictions in schools update at Education and student services committee meeting

- Parent perspective so far feedback is great
- District student council - they are liking it (does the student population agree? Not sure) - more work/engagement
- Principal from Elliot - more students engaging with each other (more art/music)

Health promoting schools

ERASE BC - anti bullying site

- Family Seminars (1h each)

McCreary Youth Action Grants: https://mcs.bc.ca/youth_action_grants (Continuous application deadline for youth aged 12 to 19 years old)

Building a PAC purchases idea guide – seeking leadership

<https://docs.google.com/document/d/1qbdOhUWZMWf698lF6GNzeEBG9yBxrc5pQ5t7PTBskSU/edit?usp=sharing>

Upcoming in person COPAC/PIE Event – Dyslexia BC (late October date TBC) PAC 101 – October 17, Treasurer 101- November, Bylaws (winter 2025)

RSS-PAC Meeting
October 22, 2024
Appendix D (p.2)

BCCPAC update - lots of the new board members have resigned. Still many questions about the quality of what is provided for payment. Advocacy is ongoing.

Letter of parent concern re:portables and signing document.

https://docs.google.com/document/d/1ghQLYCSpmjmUgKxrW6YmWftHo0nMSw_naON0ohcva6E/edit?usp=drivesdk

https://docs.google.com/document/d/1dBaD9G3wPAGjlxqsw_FY7oUXR9uYCokupphY YGQmMQ4/edit?usp=sharing

PAC 101 – October 17 at 7pm zoom. Registration required. (Open to any SD23 PAC Executive Members)

<https://sd23.zoom.us/meeting/register/u5Ysc-qupzMoE9ON4KNnthjPxM1lf7OpxwQB>

Treasurer 101 – November 14 7pm on zoom. Registration required. (Open to any SD23 PAC Executive Members, encourage PAC treasurers to attend)

<https://sd23.zoom.us/meeting/register/u5ctcOmsqzkoEtbLvy5iaQM-8jXWqvmTuQER>

PAC Meeting: October 22nd

Principal's Report

Since our last meeting

- 2025-2026 Calendar
- Gym update → Nov 4th ETA.
- Parent/Teacher Conferences (Oct 17)
- Implementation Day (Oct 11)
- Admin learning: The Anxious Generation

Upcoming events/items

- Pro-D Day – October 25th
 - Ministry Assessments – October 28th – November 8th (Gr 10+12)
 - Music Concert October 29 6:00 – 8:00 pm
 - Diwali celebration – November 1 at lunch
 - Grad photos – Week of November 4th
 - Remembrance Day Experience – November 8th (Revisiting Tommy Prince)
 - Capstone – Nov 13th pm (for Fall Semester)
(Gr 12)
(Careers Grad Requirement)
-

DRAFT → Any feedback to RSS Principal

RUTLAND

SENIOR SECONDARY

RUTLAND SENIOR SECONDARY SCHOOL YEARLY CALENDAR 2025 - 2026

Days in Session	190 (3 summer Pro Days August 25,26,27)
Number of days of instruction	183
Number of non-instructional days	7
Schools Open	Tuesday, September 2
National Day of Truth and Reconciliation (schools closed)	Tuesday, September 30
Administrative Implementation Day	Friday, October 10
Thanksgiving Day (schools closed)	Monday, October 13
Teacher Professional Day	Friday, October 24
Remembrance Day (schools closed)	Tuesday, November 11
Winter vacation period (schools closed)	Monday, December 22 – Friday, January 2
Statutory Holiday -New Year's Day (schools closed)	Thursday, January 1
Schools reopen after Winter Vacation	Monday, January 5
Teacher Professional Day (Support Staff In-Service Day)	Friday, February 13
Family Day (schools closed)	Monday, February 16
Spring Vacation period (schools closed)	Monday, March 13 – Friday, March 27
Schools reopen after Spring Vacation	Monday, March 30
Good Friday (schools closed)	Friday, April 3
Easter Monday (schools closed)	Monday, April 6
Victoria Day (schools closed)	Monday, May 18
Administrative Day (students do not attend)	Friday, June 26

NON-INSTRUCTIONAL DAYS

Administrative Implementation Day	Friday, October 10
Teacher Professional Day	Friday, October 24
Teacher Professional Day / Support Staff In-Service	Friday, February 13

EARLY DISMISSALS

Early Dismissal – 12:00 pm – First day of school	Tuesday, September 2
Early Dismissal at 1:15 pm – Parent/Teacher Conferences	TBA
Early Dismissal at 1:15 pm – Parent/Teacher Conferences	TBA
Early Dismissal at 10:30 am – Report Cards Issued	Thursday, June 25

BELL SCHEDULE

Period 1A	9:00 – 10:15	Lunch	11:45 – 12:29	Period 2B	1:55 – 3:16
Break	10:15 – 10:24	Period 2A	12:29 – 1:45	Dismissal	3:16
Period 1B	10:24 – 11:45	Break	1:45 – 1:55		
313 instructional minutes per day					