

RSS PAC Meeting Agenda Oct 21, 2025

7:00pm ... In-Person (RSS Library) and Zoom

Invitees:

- All Parents, Guardians, and Host Families are welcome to attend.
- This meeting will be available both in-person and via Zoom.
 - If you are attending remotely (via Zoom) ... Please ensure your first and last name are clearly indicated as your profile name for you to be let in from the Zoom waiting room.

Guests: Hugh Alexander (Principal)
 Jodie Everett (Vice-Principal, Last Names A-F)
 Rani Gandham (Vice-Principal, Last Names G-N)
 Michelle Johnston (Vice-Principal, Last Names O-Z)

ITEM	DISCUSSION/ACTION	PRESENTER
1.0 CALL TO ORDER		Tamara Ebl (Chair)
1.1 Acknowledgement	The RSS-PAC Executive respectfully acknowledges, with gratitude, that we are privileged to be guests on the traditional, ancestral, and unceded territory of the Syilx Okanagan Nation.	Tamara Ebl (Chair)
1.2 Adoption of Agenda	Motion: To adopt the agenda, as presented.	Tamara Ebl (Chair)
1.3 Approval of Meeting Minutes of Sept 9, 2025	Motion: To approve the minutes of the Sept 9, 2025 meeting, as presented. https://rss.sd23.bc.ca/Parents/pac/Pages/default.aspx#/ 	Tamara Ebl (Chair)

ITEM	DISCUSSION/ACTION	PRESENTER
1.4 Business Arising from Minutes of Sept 9, 2025:	Item 1.4a – 50/50 raffle(s) to raise funds for RSS-PAC Awards for Grads • STATUS of RSS-PAC Awards for 2024/2025 Grads: ○ As agreed at previous RSS-PAC meetings, proceeds of Spring2024 and Fall2024 50/50 raffles, after payout to winner and payment of corresponding fees (BC Gaming License, Bambora fees, and Raffle Nexus fees), were committed specifically to fund RSS-PAC Awards for 2024/2025 Grads. ○ As approved by RSS-PAC on Feb 18, 2025 ... 5 awards (from 17 applications), with awards selected by Hugh Alexander (Principal) and RSS selection committee, based on selection criteria provided to them by RSS-PAC (e.g., strong academic performance and/or impactful contributions to the RSS school community - inside and/or outside of the classroom). ▪ To mitigate potential conflict of interest, RSS-PAC did not participate in selection of award recipients. ○ Consistent with prior years, awards announced at RSS Grad Ceremonies, with payments not being made to recipients until they supply proof of post-secondary enrolment. ▪ STATUS: Still awaiting proof of post-secondary enrolment from a few of the award recipients before we are able to release their cheque. ○ Note: To mitigate the challenges experienced in previous years, the 2025 Application was intentionally updated to require applicants to provide Social Insurance Number. • STATUS (Spring2025 50/50 supports 2025/2026 Grads): ○ As agreed at previous RSS-PAC meetings, proceeds of Spring2025 50/50 raffle, after payout to winner and payment of corresponding fees (BC Gaming License, Bambora fees, and Raffle Nexus fees), will be used specifically to fund RSS-PAC Awards for 2025/2026 Grads, with application and selection process consistent with that described above. • STATUS (Fall2025 50/50 supports 2025/2026 Grads): ○ <i>Fundraiser results to be presented as part of Treasurer's Report ...</i> ○ Consistent with previous years, proceeds of Fall2025 50/50 raffle will be used specifically to fund RSS-PAC Awards for 2025/2026 Grads. ▪ Tamara Ebl (President) will update application form and provide to Hugh Alexander (Principal) to coordinate promotion of the awards and distribution of application form to 2026 RSS Grads. ▪ Planned Timing ... Jan2025-March2025 applications with application deadline closing March 31, 2025.	Tamara Ebl (Chair)

ITEM	DISCUSSION/ACTION	PRESENTER
1.4 Business Arising from Minutes of Sept 9, 2025: <i>(continued)</i>	Item 1.4b – Filling Remaining Vacant Roles for RSS-PAC Executive - Logistics: Excerpts from RSS-PAC Constitution & Bylaws (https://rss.sd23.bc.ca/Parents/pac/Pages/default.aspx#/) III. EXECUTIVE OFFICERS - The Executive Officers shall include: President, Vice President, Secretary, Treasurer, Past President, with an option for a COPAC Representative. - No member shall hold more than one office at any one time and no member shall hold office for more than two consecutive years, unless no other willing candidate comes forth and the PAC agrees. - To be elected as President the candidate must: a) have been an active member for at least one year, or b) held an executive position with a previous PAC or the COPAC. VIII. ELECTION OF EXECUTIVE OFFICERS - Election of Executive Officers shall take place at each Annual General Meeting. - Nominations shall be called for from the floor. - A plurality of votes shall elect. - If only one candidate is standing for election of an office, the candidate shall be declared elected by acclamation. - Each member shall be entitled to cast one vote. - The elected officers shall be installed at the last meeting of the PAC fiscal year, and they shall hold office until their successors are installed. - In the event of a vacancy in the Executive during the year, the PAC shall elect the new officer. 2025-2026 RSS-PAC Executive 1.4b(1): First Call for Nominations – Secretary 1.4b(2): First Call for Nominations – COPAC Representative 3.1: (Information Items): Status of Regulatory Filings <i>Status of regulatory filings to be presented as part of Treasurer's Report ...</i>	Tamara Ebl (Chair)

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ITEM	DISCUSSION/ACTION	PRESENTER
2.0 EXECUTIVE	rss.pacpresident@sd23.bc.ca	
<u>2024-2025</u>		
President:	Tamara Ebl	
Vice-President:	Bekah Sabey	
Past President:	Tamara Ebl	
Secretary:	Vacant	
Treasurer:	Dan Favell	
COPAC Representative:	Vacant	
<u>2025-2026 RSS-PAC Executive</u>		
2.0a(1):	Second Call for Nominations – Secretary	
2.0a(2):	Second Call for Nominations – COPAC Representative	
ITEM	DISCUSSION/ACTION	PRESENTER
3.0 STANDING ITEMS		
3.1 Treasurer’s Report		Dan Favell (Treasurer)
See Appendices A, B, C		
3.1a: Motion: To accept the Treasurer’s Report, as presented		
3.1b: Funding Requests (for Discussion & Approval)		
3.1c: Motion: To approve – upon provision by RSS Admin of appropriate receipts and proof of purchase – reimbursement to RSS for items approved under Agenda Item 3.1b(1): Funding Requests, not to exceed approved maximum amounts for each item.		
3.1d: (Information Items): Status of Regulatory Filings		
- PAC Gaming Application for 2025-2026 school year needed to be filed with the BC Community Gaming Grants Branch (of BC Government) by June 30, 2025. - STATUS: Submitted May2025 ✓ - PAC Gaming Account Summary Report is a separate filing, with a separate submission deadline. Each PAC is required to submit to the BC Community Gaming Grants Branch (of BC Government), within 90 days of the organization’s fiscal year end, an annual Gaming Account Summary Report providing details regarding activity in the Gaming Account during the organization’s fiscal year. RSS-PAC has a fiscal year end of June 30, so we are required to submit our PAC Gaming Account Summary Report no later than Sept 28 each year. - STATUS: Submitted Sept2025 ✓		

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ITEM	DISCUSSION/ACTION	PRESENTER
3.2 President Report <u>2025-2026 RSS-PAC Executive</u> 3.2a(1): Third & Final Call for Nominations – Secretary 3.2a(1.1): Election/Acclamation of Secretary 3.2a(2): Third & Final Call for Nominations – COPAC Representative 3.2a(2.1): Election/Acclamation of COPAC Representative 3.2b: (Information Items): TBD ...		Tamara Ebl (Chair)
3.3 RSS Administration Report https://rss.sd23.bc.ca 3.3a: (Information Items): TBD		Guests: Hugh Alexander (RSS Principal) Jodie Everett (Vice-Principal, Last Names A-F) Rani Gandham (Vice-Principal, Last Names G-N) Michelle Johnston (Vice-Principal, Last Names O-Z)
3.4 COPAC Representative Report www.copac.sd23.bc.ca https://bccpac.bc.ca/		Deferred to future meeting (if volunteer steps up as COPAC Rep)
3.5 Grad Parent Committee Report rutlandseniorgradparents@gmail.com (with questions and/or to be added to their distribution list for updates)		Tentative <i>(pending formation of 2025/2026 Grad Parent Committee)</i>