

RSS PAC Meeting Minutes Feb 17, 2026

7:00pm ... In-Person (RSS Library) and Zoom		
In-Person Attendees (RSS Library): Hugh Alexander (Principal), Jodi Everett (Vice-Principal: last name A-F), Dan Favell, Angela Scheming		
Zoom Attendees: Heather Painchaud, Ann-Marie Pryce Johnson, Lisa Peters, Bekah Sabey		
ITEM	DISCUSSION/ACTION	PRESENTER
1.0 CALL TO ORDER	7:23pm	Tamara Ebl (Chair)
1.1 Acknowledgement	The RSS-PAC Executive respectfully acknowledges, with gratitude, that we are privileged to be guests on the traditional, ancestral, and unceded territory of the Syilx Okanagan Nation.	Tamara Ebl (Chair)
1.2 Adoption of Agenda	Motion made by Tamara Ebl: To adopt the agenda, as presented. Seconded by Dan Favell <i>No objections. Approved by general consent.</i>	Tamara Ebl (Chair)
1.3 Approval of Meeting Minutes of Nov 18, 2025	Motion: To approve the minutes of the Nov 18, 2025 meeting, as presented. Seconded by Angela Scheming <i>No objections. Approved by general consent.</i> https://rss.sd23.bc.ca/Parents/pac/Pages/default.aspx#/	Tamara Ebl (Chair)

ITEM	DISCUSSION / ACTION	PRESENTER
<p>1.4 Business Arising from Minutes of Nov 18, 2025:</p> <p>Item 1.4a – 50/50 raffle(s) to raise funds for RSS-PAC Awards for Grads</p>	<ul style="list-style-type: none"> • STATUS of RSS-PAC Awards for 2024/2025 Grads: <ul style="list-style-type: none"> ○ As agreed at previous RSS-PAC meetings, proceeds of Spring2024 and Fall2024 50/50 raffles, after payout to winner and payment of corresponding fees (BC Gaming License, Bambora fees, and Raffle Nexus fees), were committed specifically to fund RSS-PAC Awards for 2024/2025 Grads. ○ As approved by RSS-PAC on Feb 18, 2025 ... 5 awards (from 17 applications), with awards selected by Hugh Alexander (Principal) and RSS selection committee, based on selection criteria provided to them by RSS-PAC (e.g., strong academic performance and/or impactful contributions to the RSS school community - inside and/or outside of the classroom). <ul style="list-style-type: none"> ▪ To mitigate potential conflict of interest, RSS-PAC did not participate in selection of award recipients. ○ Consistent with prior years, awards announced at RSS Grad Ceremonies, with payments not being made to recipients until they supply proof of post-secondary enrolment. <ul style="list-style-type: none"> ▪ STATUS: Stale-dated cheques were replaced by newly signed replacement cheques for a few of the award recipients. Still awaiting proof of post-secondary enrolment from one of the award recipients before we are able to release their cheque – This one will be paid from the General Account, so if the student is currently taking a gap year they will still be eligible for their award if they provide proof of post-secondary enrolment Fall2026. ○ Note: To mitigate the challenges experienced in previous years, the 2025 Application was intentionally updated to require applicants to provide Social Insurance Number. • STATUS (Spring2025 and Fall2025 50/50 Raffles support 2025/2026 Grads): <ul style="list-style-type: none"> ○ As agreed at previous RSS-PAC meetings, proceeds of Spring2025 and Fall 2025 50/50 raffles, after payout to winner and payment of corresponding fees (BC Gaming License, Bambora fees, and Raffle Nexus fees), will be used specifically to fund RSS-PAC Awards for 2025/2026 Grads, with application and selection process consistent with that described above. <ul style="list-style-type: none"> ▪ Tamara Ebl (President) will update application form and provide to Hugh Alexander (Principal) to coordinate promotion of the awards and distribution of application form to 2026 RSS Grads. ▪ Planned Timing ... March2026 applications with application deadline closing March 31, 2026. 	<p>Tamara Ebl (Chair)</p>

ITEM	DISCUSSION/ACTION	PRESENTER
2.0 EXECUTIVE	rss.pacpresident@sd23.bc.ca	
<p><u>2025-2026</u></p> <p>President: Tamara Ebl Vice-President: Bekah Sabey Past President: Tamara Ebl Secretary: Kimberly McCarthy Treasurer: Dan Favell COPAC Representative: Vacant</p>		
<p>3.0 STANDING ITEMS</p>		
<p>3.1 Treasurer’s Report</p> <p>See Appendices A, B, C</p> <p>3.1a: Motion made by Tamara Ebl: To accept the Treasurer’s Report, as presented Secunded by Angela Scheming <i>No objections. Approved by general consent.</i></p> <p>3.1b: Funding Requests</p> <ul style="list-style-type: none"> • Friendly reminder that goal is to retain \$5,000-\$10,000 in the Gaming Account at the end of the school year as ‘float’ for next year’s RSS-PAC. • Discussion ensued: <ul style="list-style-type: none"> ○ DJ and ‘Flash & Frame’ 360 and Photo Booth for 2026 Prom – Acknowledged as consistent with prior year. Full amount requested (\$6,063.75) approved for RSS-PAC funding. ○ French 11 Cultural Food Day – Acknowledged as consistent with prior year. Full amount requested (\$250) approved for RSS-PAC funding. ○ ELL Celebratory Activities – Agreed to redirect proponent(s) to coordinate with fellow ELL teachers and staff to share in the amount already approved (during Fall2025 round of funding, request submitted to cover the full school year). Spring2026 funding request respectfully denied. ○ Music Festival Fees – Acknowledged consistent with prior years. Full amount requested for festival fees only (\$2,525) approved for RSS-PAC funding. ○ Bus Fees for Music Festivals – Hugh Alexander (RSS Principal) agreed to fund from RSS Admin Budget. ○ Teacher On Call (TOC) Fees to cover for Music Festivals – Arguably would not meet criteria to be covered by RSS-PAC gaming funds, so this portion of request respectfully denied. ○ Library Chairs and Loveseats – Though Hugh Alexander (RSS Principal) indicated replacement furniture could potentially be funded from next year’s RSS Admin budget, RSS-PAC agreed to instead fund requested amount (\$4,632) during this school year. 		<p>Dan Favell (Treasurer)</p>

ITEM	DISCUSSION / ACTION	PRESENTER
<p>3.1 Treasurer’s Report</p> <p>3.1b: Funding Requests (cont’d)</p> <ul style="list-style-type: none"> • Discussion ensued (cont’d): <ul style="list-style-type: none"> ○ Ceiling Projector for Multi-Purpose Space – Jodie Everett (RSS Vice Principal) clarified that the proponent(s) submitted their funding request with a typo - \$12,000 should instead read \$1,200. Revised amount of \$1,200 approved for RSS-PAC funding. ○ RSS Mascot (Leadership) – Hugh Alexander (RSS Principal) and Jodie Everett (RSS Vice Principal) both agreed with RSS-PAC that it is too early to be considering a new RSS Mascot. Corresponding portion of funding request respectfully denied. ○ Student Leadership Conference (Leadership) – Agreed to redirect proponent(s) to amount already approved during Fall2025 round of funding. Agreed no additional amount will be funded for the same Student Leadership Conference. ○ 8 Tents / Canopies for Outdoor Events & Sports Teams (Leadership) – Agreed amount is reasonable and proposed use for multiple activities is logical. Corresponding portion of funding request (\$840) approved for RSS-PAC funding. • See Appendix D, Spring2026 Funding decisions (with subsequent updates noted). <p>3.1c: Motion made by Tamara Ebl: To approve – upon provision by RSS Admin of appropriate receipts and proof of purchase – reimbursement to RSS for items approved under <i>Agenda Item 3.1b: Funding Requests</i>, not to exceed approved maximum amounts for each item.</p> <p style="padding-left: 40px;">Seconded by Lisa Peters No objections. Approved by general consent.</p> <p>3.1d: Motion made by Tamara Ebl: To approve – upon provision by RSS Grad Parent Committee of appropriate receipts and proof of purchase – reimbursement to RSS Grad Parent Committee for items approved under <i>Agenda Item 3.1b: Funding Requests</i>, not to exceed approved maximum amounts for each item.</p> <p style="padding-left: 40px;">Seconded by Heather Painchaud No objections. Approved by general consent.</p> <p>3.1e: Motion made by Tamara Ebl: That RSS-PAC fund one (1) RSS-PAC Student Award to be paid from the General (not Gaming) account for a student graduating from RSS June 2026. Application process to coincide with applications for the four (4) RSS-PAC Student Awards already approved to be paid from the Gaming account, with selection to be made by RSS Admin (similar to selection process of prior year).</p> <p style="padding-left: 40px;">Seconded by Dan Favell No objections. Approved by general consent.</p>		<p>Dan Favell (Treasurer)</p>

ITEM	DISCUSSION/ACTION	PRESENTER
<p>3.2 President Report</p> <p>3.2a: (Information Item): Planning Forward ...</p> <ul style="list-style-type: none"> • Friendly reminder regarding the importance of securing a 2026-2027 RSS-PAC Executive for the upcoming school year. • Friendly reminder of upcoming RSS-PAC Annual General Meeting (AGM), scheduled for Tuesday, April 21, 2026. Nominations for all RSS-PAC Executive positions (1 year terms) will be accepted from the floor. It is imperative that at least the positions of President and Treasurer be filled in order to be eligible for PAC Gaming Grant funding (~\$35,000/year). • Tamara Ebl will no longer have any children at RSS, so will no longer be eligible to serve on RSS-PAC. Therefore, a new RSS-PAC President <u>must</u> be elected/acclaimed for the 2026-2027 school year. • Dan Favell is already serving a third term as RSS-PAC Treasurer. Ideally a new RSS-PAC Treasurer would be elected/acclaimed for the 2026-2027 school year, with Dan (hopefully) transitioning to an alternate role on the RSS-PAC Executive (if he might be willing to continue serving). 		<p>Tamara Ebl (Chair)</p>

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ITEM	DISCUSSION/ACTION	PRESENTER
<p>3.3 RSS Administration Report https://rss.sd23.bc.ca</p> <p><u>RSS Priorities (Reminder)</u></p> <ol style="list-style-type: none"> 1. Celebrating Diversity ... Cultural and DEI (Diversity, Equity, and Inclusion) 2. Indigenous Ways of Knowing 3. Core Competencies and Assessment (including AI and Written Learning Updates) <p><u>Opening Comments</u></p> <ul style="list-style-type: none"> • Thank You: To PAC Executive volunteers and Parents/Guardians who are engaged and carving time out of their busy lives to support RSS students. <p><u>Recent Activities, Events and Updates</u></p> <ul style="list-style-type: none"> • Lunar New Year – Year of the Horse (Feb 17, 2026): <ul style="list-style-type: none"> ○ Celebratory activities took place throughout the day at RSS • Sports: <ul style="list-style-type: none"> ○ Various sports have completed, with impressive results: <ul style="list-style-type: none"> ▪ Junior Girls Basketball – Won Valleys ▪ Senior Girls Basketball – 3rd in the Valley ▪ Junior Boys Basketball – 1st in the Valley, now off to Provincials ▪ Grade 9 Boys Basketball – 1st in the Valley, now off to Provincials ▪ Senior Boys Basketball – Compete in Valleys this upcoming weekend ▪ Wrestling – 3 Gold Medals from Zones, 5 Athletes going to Provincials ○ Rugby starting • Musical Theatre: <ul style="list-style-type: none"> ○ ‘Mean Girls’ performances next week • Grad Photos: <ul style="list-style-type: none"> ○ Retakes next Thursday • RSS Admin: <ul style="list-style-type: none"> ○ Rani Gandham (Vice-Principal, Last Names G-N) currently supporting Oyama • Parent-Teacher Conferences: <ul style="list-style-type: none"> ○ Next week 		<p>Guests:</p> <p>Hugh Alexander (RSS Principal)</p> <p>Jodie Everett (Vice-Principal, Last Names A-F)</p>
<p>3.4 COPAC Representative Report www.copac.sd23.bc.ca https://bccpac.bc.ca/</p>		<p>Deferred to future meeting (if volunteer steps up as COPAC Rep)</p>

ITEM	DISCUSSION/ACTION	PRESENTER
	<p>3.5 RSS 2026 Grad Parent Committee Report</p> <p><u>Executive (effective Oct 20, 2025)</u></p> <p>Co-Chairs: Lisa Peters & Rachelle Couillard Treasurer: Heather Painchaud Members at Large: Holly Bussiere & Kara Chater</p> <p><u>Meetings</u></p> <ul style="list-style-type: none"> Upcoming Meetings: <ul style="list-style-type: none"> Monday, March 9, 2025 All meetings at 6pm, (RSS Library, in-person only, no Zoom) All Parents, Guardians, and Host Families of 2026 RSS-Grads are welcome to attend. <p><u>Contact & Information Updates</u></p> <ul style="list-style-type: none"> There is a dedicated webpage for RSS Grad Parents on the RSS website Updates also posted on RSS Grad Parents Facebook page rutlandseniorgradparents@gmail.com (with questions and/or to be added to their distribution list for updates) <p><u>Key Dates and Information</u></p> <ul style="list-style-type: none"> Grad Walk & Prom: Friday, June 5, 2026 Fundraising: <ol style="list-style-type: none"> Greenery Gift Cards <ul style="list-style-type: none"> Available until March 7 (pickup March 11) Denominations: \$25 / \$50 / \$100 \$5 per \$25 supports RSS Prom To order, email rutlandseniorgradparents@gmail.com Olympia Parent Night Out <ul style="list-style-type: none"> \$40/ticket 	<p>Guest:</p> <p>Lisa Peters (co-Chair, RSS 2026 Grad Parent Committee)</p>

Next Meetings:

- April 21, 2026,
- May 19, 2026

APPENDIX A: RSS-PAC Treasurer's Report Feb 17, 2026

Account	Bank Balance (Reconciled to Jan 31, 2026)	Committed Funds			Uncommitted	Notes
		Uncleared Cheques 794, 795 116 General	Fall Funding for 2025/2026 <i>Approved</i>		Available Funds	
General	2,675.76	-500.00			2,175.76	3
Gaming	49,342.43	-1,000.00	-23,959.15		24,383.28	1 & 2

Note 1: See Appendix B for detailed breakdown of approved amounts

Note 2: See Appendix C for detailed 50/50 raffle reconciliation

Note 3: Student Award From General Account

APPENDIX B: RSS-PAC Treasurer's Report Feb 17, 2026

RSS-PAC Gaming Account Committed Funding

Purpose: To calculate the forecasted amount remaining in the Gaming bank account after accounting for committed funding

	Date	Description	Payee	Reference	Amount
Gaming Account Bank Balance @	October 30, 2025				\$ 50,351.88
	October 10, 2025	Raffle Nexus Inv RSSSPAC-05		Cleared Nov 11, 2025 791	-503.45
	October 20, 2025	Spanish Classes ... Slasa lessons - \$500.00		Cleared Nov 20, 2025 793	-500.00
	November 30, 2025	Bank Fees			-2.00
	December 31, 2025	Bank Fees			-2.00
	January 31, 2026	Bank Fees			-2.00
Gaming Account Bank Balance @	January 31, 2026				\$ 49,342.43
Uncleared Cheques	January 20, 2026	Cadence Hoang - Student Award - 2025		795	-500.00
	January 20, 2026	Marissa Porter - Student Award - 2025		794	-500.00
Available Gaming Account Bank Balance @ Sep 30, 2025 after uncleared cheques					\$ 48,342.43
Approved Fall Funding for 2025/2026					-100.00
To be approved at future PAC meeting					
	1	BCCPAC - BCCPAC Membership		\$100 / 1900 = \$0.05 / student - Aproved	-100.00
	2	RSS-PAC - Student Awards		\$2,000 / 4 = \$500.00 / student - Approved	-2,000.00
	3	Boys Rugby - Rugby Jerseys (\$3,500 to be paid by RSS. Approved by Hugh Alexander)		\$2,324 / 75 = \$30.97 / student - Approved	-2,324.00
	4	Archery Club - Archery net, left handed & replacement bows, quivers, arrows, strings etc.		\$3,000 / 20 = \$150.00 / student - Approved	-3,000.00
	5	Badminton Club - To run a badminton club at RSS		\$500 / 60 = \$8.33 / student - Approved	-500.00
	6	Crochet Club - New crochet hook		\$100 / 10 = \$10.00 / student - Approved	-100.00
	7	English, Socials, & Indigenous Learning - 3 copies of The Truth in Truth in Reconciliation Educational board game		\$315 / 1,900 = \$0.17 / student - Approved	-315.00
	8	Japanese Class - Cooking supplies & cultural materials		\$400 / 60 = \$6.67 / student - Approved	-400.00
	9	ELL Department - To host Multicultural Events		\$2,000 / 1,900 = \$1.05 / student - Approved	-2,000.00
	10	Athletics Junior Boys volleyball uniforms		\$1,379 / 30 = \$45.96 / student - Approved	-1,378.72
	11	RSS Leadership - BCSLC fees, School leadership activities		\$4,743 / 1,900 = \$2.50 / student - Approved	-4,742.91
	12	Capstone (Careers Department) - Planning and executing Capstone events, food, refreshments etc.		\$1,500 / 400 = \$3.75 / student - Approved	-1,500.00
	13	Indigenous Learning Community - Field trip to Westbank First Nation (\$20 / student approved per local field trip policy)		\$800 / 40 = \$20.00 / student - Approved	-800.00
	14	Spanish Classes - Slasa lessons		\$600 / 150 = \$4.00 / student - Approved	-600.00
	15	Indigenous Ed - Fridge for brown bag lunch program		\$716 / 300 = \$2.39 / student - Approved	-715.96
	16	Spanish Classes - Food to cook simple authentic cultural dishes		\$200 / 60 = \$3.33 / student - Approved	-200.00
	17	December Wellness Activities - Yoga mats. Snacks, and beverages for presenters.		\$1,200 / 960 = \$1.25 / student - Approved	-1,200.00
	18	French 9/Spanish 11/ASL Intro - French Candaian Cultural Workshop		\$750 / 70 = \$10.71 / student - Approved	-750.00
	19	Alternative Education - Outdoor winter activities for at-risk-students		\$850 / 40 = \$21.25 / student - Approved	-850.00
	20	English 11 Crime - EXIT field trip to improve critical thinking skills		\$483 / 26 = \$18.56 / - Approved	-482.56
	21				
Forecasted Available Gaming Account Balance after 2025/2026 Fall/Spring Funding				-23,959.15	\$ 24,383.28

APPENDIX C: RSS-PAC Treasurer's Report Feb 17, 2026

RSS-PAC 2025-2026 Fall 50/50 Raffle Reconciliation (License #165140)

Purpose: To reconcile the 50/50 raffle funds received, expenses paid, and funds disbursed

Raffle Proceeds	\$ 4,495.00
Returned Raffle Proceeds	0.00
Net Total Proceeds	<u>\$ 4,495.00</u>
Raffle Payout:	
Bianca Reihl - Fall 50/50 Raffle Winner (chq 790)	-2,247.50
Raffle Expenses:	
Bambora fees per stmts	-112.00
Raffle Nexus Canada fees per stmt (chq 791)	-503.45
Bank EFT transfer fee	0.00
Gaming license fee	-25.00
Total Raffle Expenses	<u>-640.45</u>
Balance Remaining for Disbursement (must be allocated prior to Oct 2026)	<u>1,607.05</u>
Carryforward from 2024-2025 Spring Raffle (must be allocated prior to Jun 2026)	\$ 729.83
Total Available for Disbursement	<u>\$ 2,336.88</u>
Proposed Disbursements for 2025-2026	
2025-2026 RSS-PAC Awards (to 2026 RSS Grads): \$500 x 4 Grad Committee	-2,000.00
- portion of proceeds toward their submitted funding request	-336.88
Total Proposed Disbursements for 2025-2026	<u>-\$ 2,336.88</u>
50/50 Balance Remaining after Proposed Disbursements	<u>\$ -</u>

RSS PAC

Appendix D - Spring2026 Funding Requests

	Requested Item	Requested by:	Requested Amount	# Students Impacted	\$/Student	Approved Amount
1	June 5, 2026 Prom - DJ (\$2,100+GST) - Photographer (#3,675+GST)	Grad Parent Committee rutlandseniorgradparents@gmail.com	\$ 6,063.75	594	\$ 10.21	\$ 6,063.75
2	French 11 Cultural Food Day	Ms. L. Ferreira leigh.ferreira@sd23.bc.ca	\$ 250.00	15	\$ 16.67	\$ 250.00
3	ELL Celebratory Activities	Lana Kim lana.kim@sd23.bc.ca	\$ 200.00	24	\$ 8.33	\$ -
4	Music Department Windscares and BC Interior Jazz Festivals - Festival Fees \$2,525 - Bussing Fees \$600 - TOC Fees \$3,000	Jeff Saunders & Sarah Wandy jeffrey.saunders@sd23.bc.ca sarah.wandy@sd23.bc.ca	\$ 6,125.00	70	\$ 87.50	\$ 2,525.00
5	Library 4 chairs and 4 loveseats to replace worn/damaged furniture	Farquhar/Horning sherrie.farquhar@sd23.bc.ca	\$ 4,632.00	1,900	\$ 2.44	\$ 4,632.00
6	Ceiling Projector for Multi-Purpose Space	Joanne Ward / Abdul Khattab joanne.ward@sd23.bc.ca abdul.khattab@sd23.bc.ca	\$ 12,000.00	1,900	\$ 6.32	\$ 1,200.00
7	Leadership - RSS Mascot = \$5,290.80 - Student Leadership Conferences = \$3,000 - 8 Tents/Canopies for Outdoor Events & Sports Teams = \$840	Kevin Low kevin.low@sd23.bc.ca	\$ 9,130.80	350	\$ 26.09	\$ 840.00
			\$ 38,401.55			\$ 15,510.75